**To Recfishwest** Attention: Fishing Clinic Coordinator **Date** 5 February 2019

**Email** [kate@recfishwest.org.au](mailto:kate@recfishwest.org.au) or **Post** Suite 3, 45 Northside Drive, Hillarys, WA 6025

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| --- | --- | --- | --- |
| School |  | | |
| Number of participants |  | Age of participants or year level |  |
| Contact Person |  | | |
| Telephone | | Mobile | |
| Email | | | |
| Date of Clinic/s | | Time/s preferred | |
| Location (location must be pre-approved by a Recfishwest representative) | | | How many sessions? |
| **\*NOTE;** If the group exceeds 30 participants, more than one session should be requested. Keep in mind times may vary depending on weather and instructor availability. Most clinics run for 2 hours from 9am OR 3pm. Midday clinics are avoided during hot weather. | | | |
| **Yes,** there will be participants with allergies/medical conditions | | | No known allergies |

I  of  will provide:

* our own transport to and from the location;
* at least one person present with Bronze Lifesaving Certificate (unless your school states otherwise);
* adequate supervision for participants for the duration of the session;
* our own insurance cover;
* adequate hydration for participants;
* advise if any participant has a pre-existing medical condition; and
* advise if any participant has an allergy with contact, or consumption of fish, burley or bait products

We will ensure:

* **All** participants **WILL WEAR HATS (No hat, No fish)**; and
* **All** participants wear appropriate SunSmart clothing and safe footwear

Recfishwest fishing clinics will:

* provide up to two instructors and all equipment including fishing rigs, bait and sunscreen;
* take place at locations designated and pre-approved by Recfishwest;
* cater for a maximum of 30 participants per session;
* run for a maximum of 2 hours;
* be allocated on a first in basis and a calendar set as per our annual obligations;
* be run professionally and to the Recfishwest Fishing Clinic Guidelines; and
* Recfishwest reserves the right to cancel a clinic due to unforeseen circumstances; such as extreme weather

**Please Note** that photographs may be taken of participants taking part in the clinic and may be used for promotional purposes directly relating to fishing or the Recfishwest fishing clinics. These photographs may appear on our website, newsletters or media accessible by the general public. Please advise us in advance if there are any participants who do not wish to be photographed.

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Name Signature Date