**To Recfishwest** Attention: Fishing Clinic Coordinator **Date** 5 February 2019

**Email** [kate@recfishwest.org.au](mailto:kate@recfishwest.org.au) or post to;Suite 3, 45 Northside Drive, Hillarys, WA 6025

|  |  |  |  |
| --- | --- | --- | --- |
| Group name |  | | |
| Number of participants |  | Average age or year level of participants |  |
| Contact Person |  | | |
| Telephone | | Mobile | |
| Email | | | |
| Date of Clinic/s | | Time/s preferred | |
| Location (location must be a suitable spot on the Swan River and pre-approved by a Recfishwest representative) | | | |
| **\*NOTE;** If the group exceeds 25 participants, more than one instrucotr should be requested. Keep in mind times may vary depending on weather and instructor availability. Most clinics run for 2 hours from 9am OR 3pm. Midday clinics are avoided during hot weather. | | | |
| Yes, there will be participants with allergies/medical conditions | | | No known allergies |

I  of  (group name) will provide:

* All our own fishing equipment (rods & reels or handlines etc)
* Where applicable, pay agreed cost of 2hr session to Recfishwest;
* Our own insurance cover;
* Our own risk assessment and emergency management plan (where relevant);
* Access to the Swanfish mobile App by all our participants
* Suitable numbers of adult supervisors for the group (parents are expected to stay with kids under 14)

We will ensure:

* **All** participants **WILL WEAR HATS (No hat, No fish)**; and
* **All** participants wear appropriate SunSmart clothing and safe footwear

Recfishwest fishing clinics will:

* provide instruction expertise and bait, tackle, rigging equipment and sunscreen;
* cater for a maximum of 25 participants per session when supplying one Instructor;
* run for a maximum of 2 hours, unless otherwise agreed prior to event;
* be allocated on a first in basis;
* be run professionally and to the Recfishwest Fishing Clinic Guidelines; and
* Recfishwest reserves the right to cancel a clinic due to unforeseen circumstances; such as extreme weather

**Please Note** that photographs may be taken of participants taking part in the clinic or Swanfish and may be used for promotional purposes directly relating to fishing or the Recfishwest fishing clinics. These photographs may appear on our website, newsletters or media accessible by the general public. Please ensure participants are made aware of this when advertising these clinics.

|  |  |  |
| --- | --- | --- |
|  |  |  |

Name Signature Date