

ANNUAL GENERAL MEETING

*Tuesday 30 October 2018 at 6.30pm
State Room – Fremantle Sailing Club
151 Marine Terrace, Fremantle*

AGENDA

1. Welcome
2. Apologies
3. Mrs Heather Brayford, Deputy Director General, Department of Primary Industries and Regional Development
4. Acceptance of minutes of 2017 Annual General Meeting (AGM)
5. Presentation of Annual Report and Financial Statements
 - 5.1 Adoption of Annual Report and Financial Statements
 - 5.2 Appointment of Auditor
6. Special Resolution – Change to the Rules (Constitution) of Recfishwest
7. Election of Directors
8. Close formal part of AGM



DRAFT MINUTES

Held on Tuesday 14th November 2017
in the Blue Water Room, Marmion Aquatic & Angling Club
West Coast Drive, Marmion

1. WELCOME

The Chairman declared the meeting open at 6.35pm and welcomed members. The Chairman acknowledged those Board members and Recfishwest staff present.

Members Present:

John Cramer	George Holman
John Curtis	Lindsay Horner
Mike Donnelly	Greg Jenkins
Tania Douthwaite	Stewart King
Kevin Gammage	Andrew Matthews
Harry Gratte	Ian Stagles
Norman Halse	Liam Surridge

Recfishwest Staff:

Andrew Rowland, Chief Executive Officer
Leyland Campbell, Operations Manager
Tim Grose, Communications Manager
Yvette Guy, Office Manager
Vanessa Abbott, Accountant
Matt Gillett, Fishing Development Officer
James Florisson, Research Officer
Bronte Nardi, Communications & Safety Officer
Michael Tropiano, Research Officer
Stephanie Watts, Project Officer
Ruth Sprague, Events and Membership Officer
Kate Sewell, Fishing Clinic Co-Ordinator

Board Members:

Tim Bray, Chairman
Geoff Ellis, Deputy Chair
Heidi Cuthbert, Director
Jason Froud, Director
Kevin Gammage, Director
Dean Thorburn, Director
Simon McLernon, Director

2. APOLOGIES

Robert Abbott	Simon Longbottom
Tony Ayrey	Antony Matzkov
Gary Cope	Ian McCall
Jeff Cooper (Director)	John McConigley
Graham Gould	Brad Pearce
Peter Greenwood	Matthew Penfold
Alan Guthrie	Frank Prokop
Gary Hammond	Ian Sewell
Ken Hopgood	Sharon Smith
Richard Howell	David Vanoosten
John Humphry	John Webb

3. ACCEPTANCE OF MINUTES OF 2016 ANNUAL GENERAL MEETING

The Chairman called for acceptance of the minutes of the Annual General Meeting on 16th November 2016.

MOTION: ‘that the Minutes of the Annual General Meeting of 16th November 2016 be accepted as a true and accurate record of proceedings’.

Moved: Mike Donnelly
Motion Carried.

Seconded: Jason Froud

4. PRESENTATION OF ANNUAL REPORT AND FINANCIAL STATEMENTS

Members were directed toward a copy of the Recfishwest’s 2016/17 achievements and Audited Financials that were handed to those present.

4.1 ADOPTION FINANCIAL STATEMENTS AND AUDITOR’S REPORT

The Chief Executive Officer reported on Recfishwest's financial position, referring members to the audited financial statements, as presented by Ray Woolley Pty Ltd, who had provided auditing services to Recfishwest over the past four years.

The Chief Executive Officer advised a surplus for the 2016/2017 year had been achieved.

Small version of RFW annual report will be circulated.

Members were asked for comments and questions regarding the Annual Report including the Financial Statements and Auditor’s Report.

No questions were asked.

MOTION: “that the 2016/2017 Financial Statements and the Auditor’s Report be accepted”.

Moved: George Holman Seconded: Simon McLernon
Motion Carried.

4.2 APPOINTMENT OF AUDITOR

The Recfishwest Board has recommended that Recfishwest retain the services of independent auditor Ray Woolley for the period 2017-2018.

MOTION: “that Ray Woolley is appointed as Recfishwest’s Auditor for the next twelve months”.

Moved: Geoff Ellis Seconded: Mike Donnelly
Motion Carried.

5. ELECTION OF DIRECTORS

The Chairman advised that Yvette Guy, Ruth Sprague and James Florisson had been appointed to perform the roles of Returning Officer and Scrutineers.

The Chief Executive Officer advised that there were three Director vacancies for two year terms. The Chief Executive Officer acknowledged the Director nominees; Tim Bray, Geoff Ellis, Jason Froud, Liam SurrIDGE and Tania Douthwaite. He introduced those who were present, and offered the apologies of those absent.

The Chairman called for any final ballot papers.

The Returning Officer and Scrutineers left the room to tally the votes.

The Chairman delivered his report on the operations of Recfishwest over the past twelve months.

Questions from the floor:

Question: Mike Donnelly enquired as to how far Recfishwest can go down the track to become a boat safe organisation.

Answer: Chairman Bray advised that the Department of Transport were working closely with Recfishwest in a collective strategy to implement and maintain a boat safety initiative. Chairman Bray advised Mike Donnelly to talk to Communications Manager Tim Grose about the strategy. He advised that shifts in attitudes are not easy to achieve and Recfishwest still have major challenges ahead to reinforce the safety message.

Question: Tania Douthwaite enquired as to the priorities moving forward for Recfishwest.

Answer: Chairman Bray advised that Artificial Reefs projects in partnership with the private sector is starting to see results with a furthering in our relationship with the oil and gas companies. The RFIF program is creating fishing opportunities. Recfishwest are co-

ordinating the monitoring of the artificial reefs so they can start to accumulate more scientific data around the effectiveness of them. Financial independence is a continual focus and Recfishwest will hopefully realise some gains from the work put into encouraging online sponsorship, membership growth and corporate investment.

Comment: George Holman offered a very heartfelt thank you to the workers. He advised he was impressed with the work ethic and the new offices are well presented.

Reply: Chairman Bray said that Recfishwest very much appreciated George Holman's favourable comment especially in this forum.

When the votes had been counted, the Chief Executive Officer announced that the Directors elected to serve two year terms on the Recfishwest Board of Management were Tim Bray, Geoff Ellis, and Tania Douthwaite.

MOTION: "that the election of Tim Bray, Geoff Ellis and Tania Douthwaite be accepted, and the ballots destroyed."

Moved: Simon McLernon
Motion Carried.

Seconded: Dean Thorburn

The Chairman congratulated and welcomed the two returning Directors and a new Director.

6. LIFE MEMBERSHIP

This award recognises the exceptional contribution of an individual to the past, current and future existence of Recfishwest. It is therefore only to be awarded in exceptional circumstances.

In considering the award of Life Membership an individual must have demonstrated significant, sustained high quality service to Recfishwest that has enhanced the reputation and future of the organisation.

At its November meeting the Recfishwest Board passed a resolution that "Norman Halse be awarded Life Membership of Recfishwest at the 2017 AGM"

Norm Halse:

- Joined the Recfishwest Board in its inception in 1997 and continued in this role until 2010.
- Has showed continued commitment to Recfishwest over many years including the role of Deputy Chair from 1999-2001 and again in 2007/2008 and served as Chairman from 2001 -2003 where he was instrumental in laying the foundation of Recfishwest in its early years.
- Norm has represented the interests of recreational fishers through roles on numerous committees including:
 - Integrated Fisheries Allocation Advisory Committee
 - Recreational Fishing Advisory Committee (RFAC - Minister's statutory advisory committee)
 - Cockburn Sound Management Committee (Inaugural member and Deputy Chairman)
 - Wetline Review Committee

- Norm continues to serve as the Chair of the Recfishwest Rock Lobster Reference Group a role he has held since 2012.
- Norm continues to fish and catch crays and is still a very passionate supporter of recreational fishing.

Norman has always been a keen advocate for the rights of recreational fishers, in particular securing and maintaining access to sustainable fishing opportunities. Norman has also been a strong advocate for fair resource sharing arrangements between fishing sectors as well as supporter of effective communication on recreational fishing issues.

His experiences across various forms of fishing have provided a unique perspective in establishing Recfishwest credibility amongst the recreational fishing community.

The Chairman presented Norman Halse with the award and Norman spoke briefly in reply.

7. CLOSE FORMAL PART OF ANNUAL GENERAL MEETING

The Chairman declared the formal part of the meeting closed, thanked all the members for attending and invited them for refreshments after the presentation of Recfishwest's achievements.

Meeting closed: 7.33pm



Agenda Item 6

Notice of Special Resolution

Purpose: Amending the Recfishwest Constitution

Meeting Date: 30 October 2018

Proponent: Recfishwest Board of Directors

To consider and if thought fit, pass the following special resolution:

Resolution

In accordance with clause 18.4(d) of the Recfishwest Constitution, the words **31 October** as they appear in clause 18.1 of the Recfishwest Constitution be deleted and replaced with the words **31 December**.

Explanatory Memorandum to Resolution

On 1 July 2016, the *Associations Incorporation Act 2015 (Act)* came into effect and replaced the *Associations Incorporation Act 1987*. All associations, including Recfishwest that were incorporated under the *Associations Incorporation Act 1987*, are now automatically incorporated under the new Act.

Recfishwest's financial year ends on 30 June of each year. Under the new Act, Recfishwest is required to hold its Annual General Meeting (**AGM**) within 6 months of the end of Recfishwest's financial year.

Currently, Recfishwest holds its AGM within 4 months of the end of its financial pursuant to clause 18.1 of Recfishwest Constitution, which requires that; *"The Annual General Meeting of the Council shall be no later than 31 October of each year"*.

In order to provide greater flexibility to Recfishwest in preparing for and scheduling its AGM's, it is proposed that a special resolution be passed, the effect of which is to extend the latest date for the Recfishwest AGM from 31 October to December 31 of each year, a change which reflects the period allowable under the new Act.

Agenda Item 7 DIRECTOR ELECTION 2018



DEAN THORBURN

Incumbent

Dean is currently a Director and Principal Scientist of a Western Australian based consultancy which specialises in investigations of the biology and ecology of fish and fisheries. He holds a Doctorate of Philosophy (PhD) and received a Bachelor of Science (Biological Science and Marine Science) in 1998 and completed his Honours in Biologic Science (B.Sc.Hons) in 1999. During this time he had a great deal of interaction with commercial fishers, seafood suppliers and customers. This provided invaluable insight into commercial fishery operations in WA.

Dean was elected to the Recfishwest Board in 2011 with his most recent election being in 2016 for a two year term. He is currently a member of the Governance and Nomination and Remuneration Committees.

Dean has previously been the Senior Scientist for an Environmental Consultancy firm and worked mainly on the preparation of Environment Plans, Environmental Managements Plans and EPBC Referrals for inshore and offshore petroleum exploration programs and production development throughout Western Australia.

Dean also was a Research Consultant at Murdoch University while completing his PhD on a number of commercial and government funded projects.

Benefits to the Recfishwest Board

Dean enjoys all facets of recreational fishing in freshwater, estuary and marine environments and has fished and dived throughout Australia (and overseas). Dean has always been an avid SCUBA diver and snorkeller.

As a biologist with 15 years' experience in marine and aquatic studies and specialises in fish biology and ecological investigations or riverine and nearshore waters. He is familiar with current fisheries related issues and has a strong research background and is therefore able to offer insight and direction on such issues. Dean is also the Director and Principal Scientist of an environmental consulting company and has occupied that role since 2006. In this current role, Dean continues to work on the biology of numerous bony and cartilaginous fish species and conducts monitoring programs, impact assessments and aids with government approvals for various projects throughout northern Australia and south-east Asia. Dean works for a range of clients including those in private, oil and gas, mining and Government sectors.



SIMON McLERNON

Incumbent

Simon is a mechatronic engineer who has worked in a variety of industries including mining, manufacturing, ship building and subsea oil and gas. With a strong background in subsea oil and gas, he believes he can offer subsea engineering expertise to current and future Recfishwest projects.

Simon has developed and designed the Bluewater Safety Float with the aim to increase diver and boating safety. He is now looking to promote the float to boat users and divers across Perth, WA and eastern states.

Simon is the former Vice President of Bluewater Freedivers of WA.

Benefits to the Recfishwest Board

Simon has been a keen fisherman and diver all of his life and is extremely passionate about the ocean and its future sustainability. His leadership experience leading a team of engineers would help provide strategic thinking for Recfishwest and provide additional communication avenues into the diving community.

Simon has gained valued experience in the areas of administration, management, personnel, human resources and program evaluation.



LIAM SURRIDGE

Liam currently is a member of the Recfishwest Finance, Audit & Risk Committee. He is also a member of the Recfishwest Freshwater Reference Group.

Liam is an active member of the Saltwater Flyrodder's of Western Australia of which he is the Treasurer. He is also a member of the WA Trout and Freshwater Angling Association.

When not fishing, he occupies a role in senior management (CFO & Company Secretary) in a commercial property development firm. Liam has a passion for recreational fishing, particularly fresh and saltwater flyfishing and lure fishing. He is strongly committed to see this important recreational activity sustainably developed.

Benefits to the Recfishwest Board

As a qualified chartered accountant, Liam has strong financial and management expertise and experience in business and not for profit arenas. He is also skilled at negotiating and reaching outcomes favourable to all stakeholders. He has a broad-based experience and a solid track record of involvement within the recreational fishing industry and is enthusiastic to further Recfishwest's goals.