**To Recfishwest,** Attention: Fishing Clinic Coordinator **Date** 2 March 2018

**Email** kate@recfishwest.org.au or **Post** Suite 3, 45 Northside Drive, Hillarys, WA 6025

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| Applicant/Group |  |
| Contact Person |  |
| Average age of participants |  | Number of participants |  |
| **Telephone** | **Mobile** |
| **Email** |
| Location (location must be pre-approved by a Recfishwest representative) |
| Date/s of Clinic | Time/s preferred  |
| How many sessions do you want to run? Number and frequency of sessions over what given time period? |
| **\*NOTE** If the group exceeds 30 participants, more than one session should be requested. Keep in mind times may vary depending on weather and instructor availability. Most clinics run for 2 hours from 9am OR 3pm. Midday clinics are avoided during hot weather. |

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will provide:

* Where applicable, local advertising leading up to the events at the location;
* Our own insurance cover;
* Pre-register interested participants and not more than 30 registered participants per session;
* Where applicable, a contact person for the venue on the day
* Information on any known fish or shellfish allergies or pre-existing medical conditions of participants
* Suitable numbers of adult supervisors for the group (parents are expected to stay with kids under 14)

We will ensure:

* **All** participants **WILL WEAR HATS (No hat, No fish)**; and
* **All** participants wear appropriate SunSmart clothing and safe footwear

Recfishwest fishing clinics will:

* provide all equipment including fishing rigs, bait and sunscreen;
* take place at locations designated and pre-approved by Recfishwest;
* cater for a maximum of 30 participants per session;
* run for a maximum of 2 hours;
* be allocated on a first in basis;
* be run professionally and to the Recfishwest Fishing Clinic Guidelines; and
* Recfishwest reserves the right to cancel a clinic at any time due to unforeseen circumstances; such as extreme weather

**Please Note** that photographs may be taken of participants taking part in the clinic and may be used for promotional purposes directly relating to fishing or the Recfishwest fishing clinics. These photographs may appear on our website, newsletters or media accessible by the general public. Please ensure participants are made aware of this when advertising these clinics.

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Name Signature Date